

1. Please register using the "Register" button in the right-hand column.



Welcome to our Campus Management System!

You can login as a guest user in order to get to publicly accessible information.



Login as guest

If you already received user credentials, please login with the provided data.



Login

If you do not have registered yet and would like to apply, please sign up for a new account here.



Register

Register

[Set new password](#)  
[Imprint](#)

[deutsch](#) [English](#)

2. You will receive an activation code via the e-mail address you provided, which you should enter in the "Verification code" field for verification purposes. Please enter this code in the field provided within 5 minutes.

Once you have successfully registered, you can log in with your login details in the centre column of the start page.

The image shows a registration form titled "Register" with a light blue header. Below the header, a note states: "Mandatory fields are marked with \* and must be filled." A light blue box contains the text: "An activation code to confirm your e-mail address has been sent to you. If you do not receive an e-mail, please also check the spam folder." Below this, a "Note" says: "Your account is only created after you entered the correct activation code." The "Verification code\*" field is a text input box with a red border. At the bottom of the form are three buttons: "BACK" (with a left arrow), "CONTINUE" (with a right arrow), and "CANCEL" (with a red circle and slash). The background shows a blurred login and registration interface with fields for email and password, and buttons for "Login as guest", "Login", and "Register". At the bottom, there are links for "Set new password" and "Imprint", language options for "deutsch" and "English", and a footer with "CampusCore - Campus-Management-System" and "© entado GmbH 2023".

3. After logging in, you will be taken to the homepage of the applicant portal. To create an application, either click on the "Applications" menu item on the left or on the "Create and manage your applications" field below the welcome text.

**FILMAKADEMIE**  
BADEN - WÜRTTEMBERG

DS  
Dan Smith  
Applicant

Home  
Persons  
**Applications**  
Personal data

deutsch English

Applicants: ▾

## Willkommen im Bewerber\*innen-Portal der Filmakademie Baden-Württemberg

Wir freuen uns über Ihr Interesse an einem Studium bei uns. Bitte lesen Sie sich die Bewerber\*innen-Informationen zu den spezifischen Bewerbungsvoraussetzungen der einzelnen Studiengänge bzw. Studienschwerpunkte aufmerksam durch, bevor Sie mit der Online-Bewerbung beginnen!  
Sollten Sie keine Antworten auf Ihre Fragen finden, können Sie die Mitarbeitenden des Studierendenreferates kontaktieren.

**ENTRY POINTS**

**CREATE AND MANAGE YOUR APPLICATIONS**

**APPLICATIONS**

No data or missing access permissions.

**CONTROL HELP**

The following symbols always reside in the upper right hand corner or in the toolbar placed below the title of all forms, tables etc. and represent the most common functions you can use in our online services. Place your mouse cursor above one of the symbols to get more details.

+ CREATE / ADD	- DELETE / REMOVE
 EDIT	 SAVE
 CANCEL	 DOCUMENTS
 EXPORT	 CHANGE STATUS
 MORE ACTIONS	 SEARCH
 MANDATORY INPUT	 IMPORTANT INPUT
 HELP	 RELOAD

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Studienreferat

CREATE PERSONAL PAGE

You can start and manage all your applications to university here.

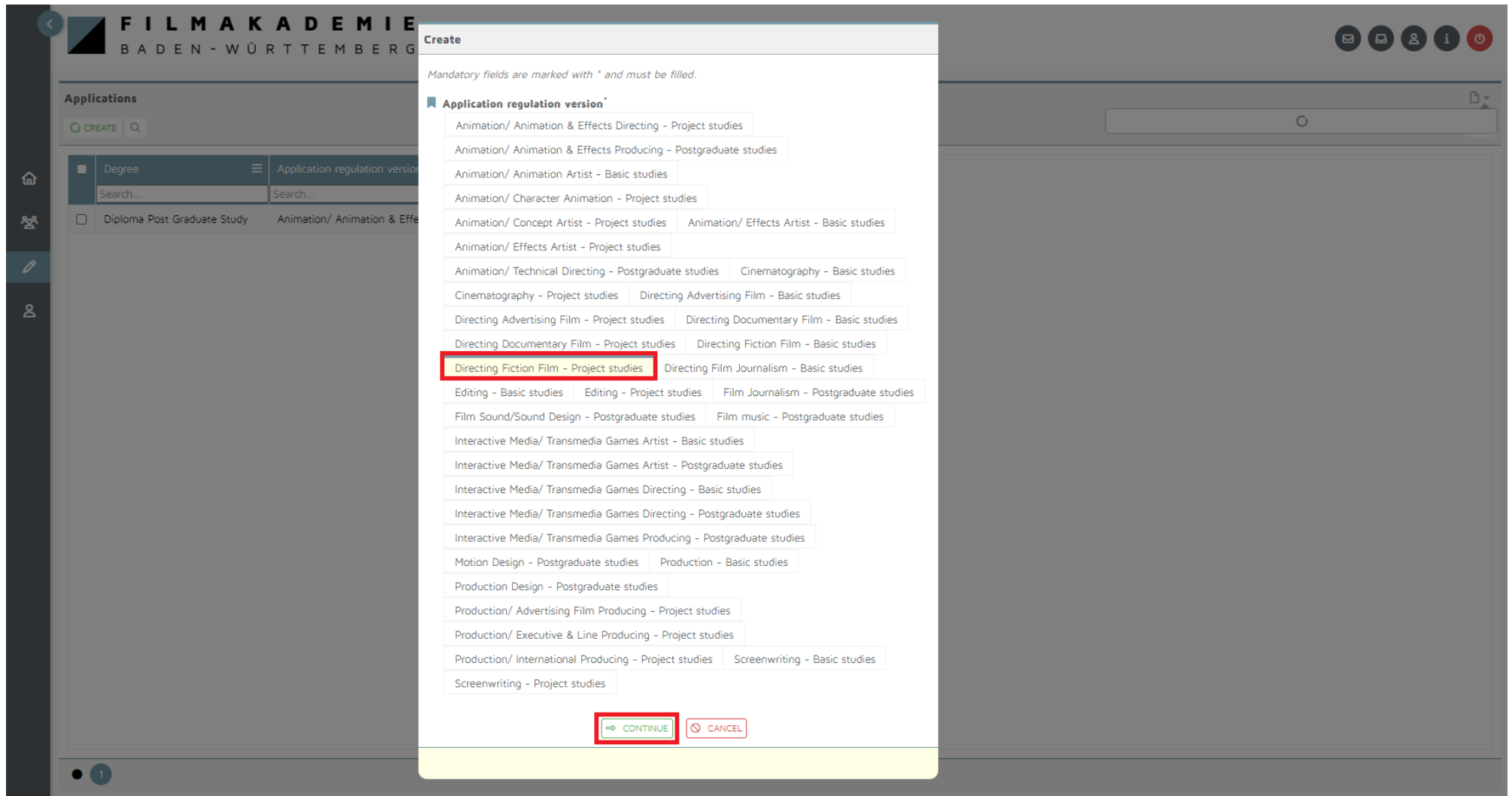
4. On this page you will find a list of all the applications you have created.

**Important information:** You can interrupt your application at any time and continue at a later date as long as you have not yet submitted it. The status (right-hand column) shows you which process your application is currently in.

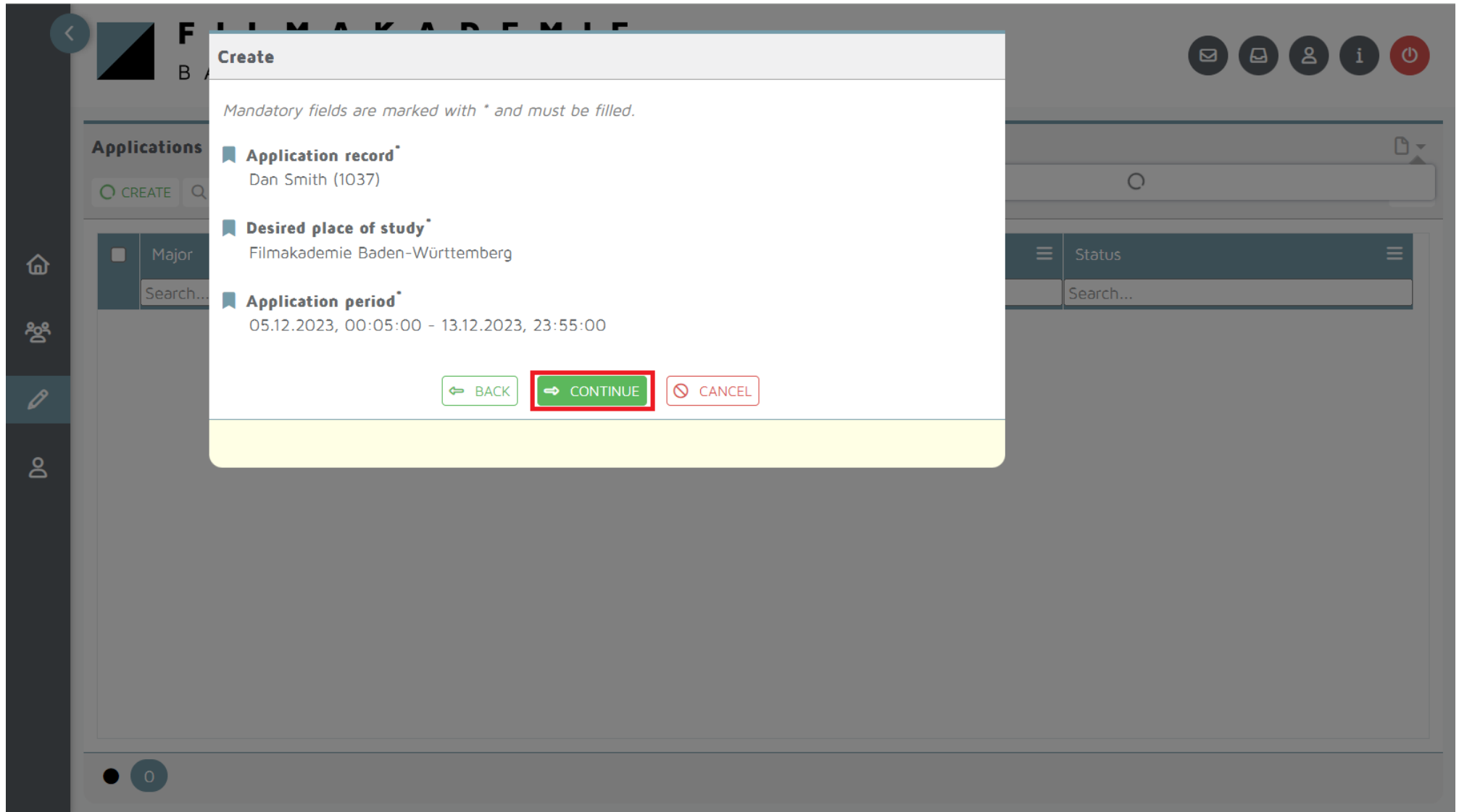
To create an application, please click on the "Create" button.

The screenshot shows the user interface for the FILM AKADEMIE BADEN-WÜRTTEMBERG. At the top, there is a navigation bar with the logo and name of the institution, and several utility icons (mail, calendar, user, info, power). Below this is a section titled "Applications". In this section, a green "CREATE" button is highlighted with a red box. Below the button is a table with four columns: "Major", "Degree", "Application number", and "Status". The "Status" column header is also highlighted with a red box. Each column has a search input field below it. The table is currently empty. On the left side, there is a vertical sidebar with icons for home, users, edit, and a document icon. At the bottom left, there is a notification icon with the number "0".

5. A new pop-up window will now open. There you can select the study programme you would like to apply for. Select the relevant study programme by clicking on it. Continue with your application by clicking on the "Continue" button.



6. Please confirm the creation of the application by clicking "Continue".



7. Your application has now been created and you will be forwarded directly to the application form.

You must now enter your personal information in the application. In the overview, you can see in which categories mandatory information still needs to be entered (warning signs). Use the menu next to the overview to navigate to the individual categories.

**FILM AKADEMIE**  
BADEN - WÜRTTEMBERG

Applications : FILM + MEDIA: Diploma Post Graduate Study

Summary

**Personal data**

Addresses

School education

University entrance qualificat...

Preliminary studies

Practical experience

Additional application data

Application documents

Application survey

Statutory declarations

### Summary

Your Application ist saved, but not yet submitted. Please complete your personal data and your curriculum vitae by opening the individual tabs on the left side. Please pay particular attention to the dark grey marked fields in each tab and confirm your entries with the check mark in the upper left.

All tabs in which important entries are missing are marked with a warning triangle in this overview. Click on "Show missing input" to find out more.

Once your details have been completed, a button will appear on the right-hand side to enable you to submit your application.

- Personal data** Show missing input
- Addresses of special importance**
- School education** Show missing input
- University entrance qualification** Show missing input
- Preliminary studies**
- Practical experience**
- Additional application data**
- Application documents** Show missing input
- Application survey** Show missing input
- Statutory declarations** Show missing input

All input provided during data editing is saved permanently with the ✓ icon in the form's upper left corner. Not yet submitted applications can be edited at any time.

Do you require assistance?

[← WITHDRAW NOT SUBMITTED APPLICATION](#)

### Application overview

- Application number**  
4241037-01
- Degree**  
Diploma Post Graduate Study
- Study programme**  
FILM + MEDIA
- Academic term (application period)**  
Winter semester 2024/25 (05.12.2023, 00:05:00 - 13.12.2023, 23:55:00)
- Status**  
In progress
- Active**  
✗
- Created at**

8. To enter information and upload documents, please click on "Edit".

Please always note the blue help texts with important information about the application!

The screenshot displays the FILMAKADEMIE BADEN - WÜRTTEMBERG application portal. The main content area is titled "Application documents" and features an "EDIT" button highlighted with a red box. Below the button is a red-bordered box containing the following text: "1 film or film excerpts of approx. 5-7 minutes in length. Data volume max. 1 GB, formats MP4 - max. ProRes HD. Please state the proportion of your personal work in the credits of your film. Please upload a filmstill in addition to your work sample." The interface also includes a sidebar with navigation options, a top navigation bar with the FILMAKADEMIE logo, and a right-hand panel with an "Application overview" section showing details like application number, degree, and status.

**FILMAKADEMIE**  
BADEN - WÜRTTEMBERG

Applications : FILM + MEDIA: Diploma Post Graduate Study

Summary  
Personal data  
Addresses  
School education  
University entrance qualificat...  
Preliminary studies  
Practical experience  
Additional application data  
Application documents  
Application survey  
Statutory declarations

**Application documents** ?

**EDIT**

1 film or film excerpts of approx. 5-7 minutes in length. Data volume max. 1 GB, formats MP4 - max. ProRes HD. Please state the proportion of your personal work in the credits of your film. Please upload a filmstill in addition to your work sample.

**Curriculum vitae\***

Please name your file clearly in the following name format before uploading: "CV \_Surname\_Forename".

**Motivation letter\***

Please name your file clearly in the following name format before uploading: "Motivation letter \_Surname\_Forename".

**Work sample**

Hint for screenplay applicants: Screenplay applicants please upload your literary curriculum vitae as part of the work sample!

Note for applicants for lateral entry Production/International Producing: Please upload your 3-minute video pitch here.

Link zum externen Speicherort / Link to external storage  
The following password is required for the link: **w6iKEOYJ3c10**

**Personal contribution to the work sample\***

All input provided during data editing is saved permanently with the ✓ icon in the form's upper left corner. Not yet submitted applications can be edited at any time.

Do you require assistance?

← WITHDRAW NOT SUBMITTED APPLICATION

**Application overview**

**Application number**  
4241037-01

**Degree**  
Diploma Post Graduate Study

**Study programme**  
FILM + MEDIA

**Academic term (application period)**  
Winter semester 2024/25 (05.12.2023, 00:05:00 - 13.12.2023, 23:55:00)

**Status**  
In progress

**Active**  
×

**Created at**



9. In edit mode, all fields can be filled in and documents can be uploaded in the designated attachment.

Please note: Your work sample is not uploaded via the applicant system, but via an external storage location. Please click on the embedded link and enter the password generated for you in order to upload your work sample.

As soon as you have finished filling in and uploading the documents in the respective category, please click on Save.

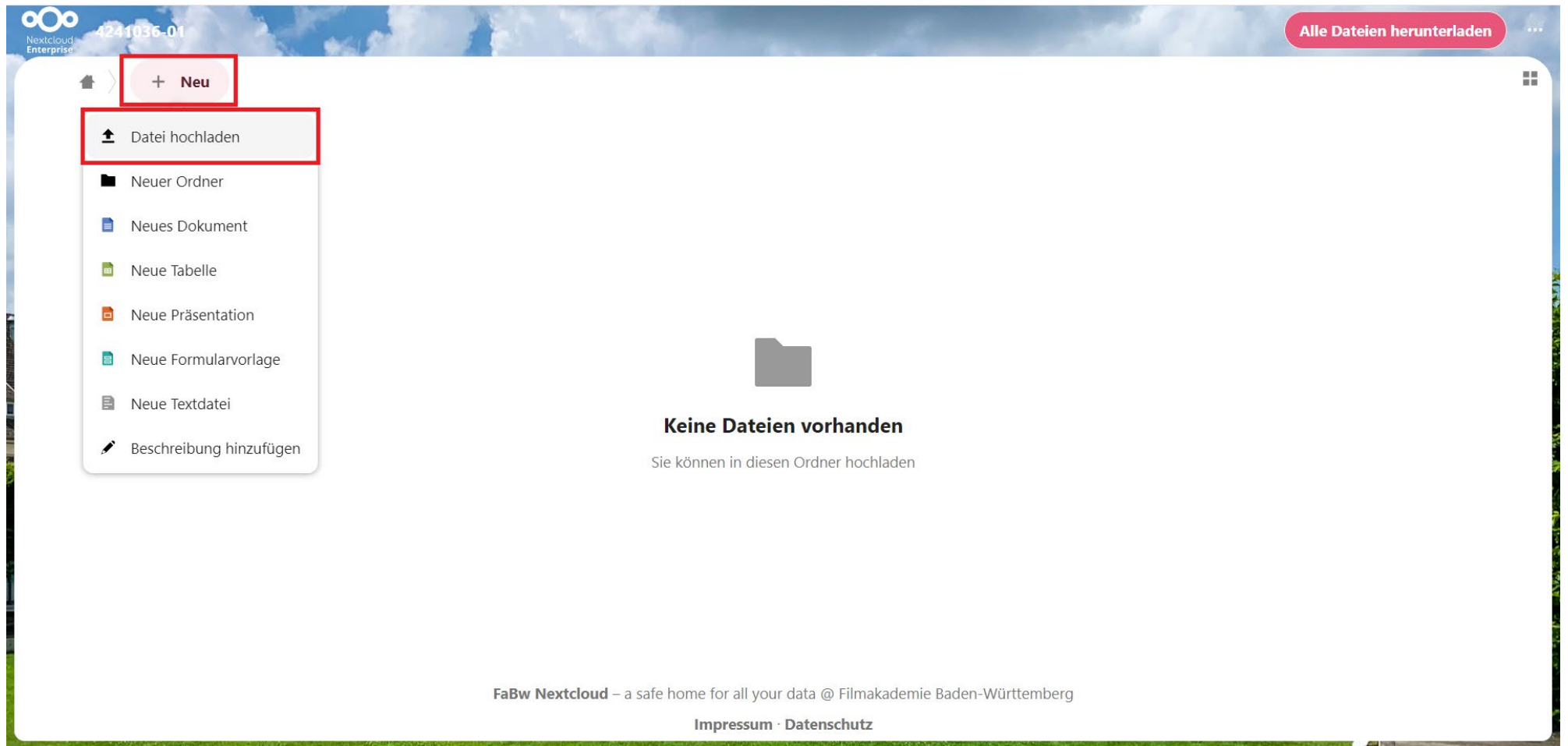
The screenshot shows the application portal for FILM AKADEMIE BADEN - WÜRTTEMBERG. The interface is in edit mode, with a sidebar on the left containing navigation options: Summary, Personal data, Addresses, School education, University entrance qualificat..., Preliminary studies, Practical experience, Additional application data, Application documents (highlighted), Application survey, and Statutory declarations. The main content area is titled "Application documents" and contains three sections: "Motivation letter", "Work sample", and "Personal contribution to the work sample".

- Motivation letter:** Includes a "SAVE" button (highlighted with a red box) and a "CANCEL" button. Below it, there is a text prompt: "Please name your file clearly in the following name format before uploading: 'Motivation letter \_Surname\_Forename'." and an upload icon (highlighted with a red box). A note states: "Please make sure to use meaningful file names when assigning the file names. Allowed file formats: GIF , JPEG , PNG , PDF".
- Work sample:** Contains a hint for screenplay applicants and a note for lateral entry applicants. A red box highlights a link: "Link zum externen Speicherort / Link to external storage" with the password "w6iKE0YJ3c10".
- Personal contribution to the work sample:** Features a rich text editor with the word "Text" in the input field.

On the right side, there is a notification box stating: "All input provided during data editing is saved permanently with the ✓ icon in the form's upper left corner. Not yet submitted applications can be edited at any time." Below this is a "WITHDRAW NOT SUBMITTED APPLICATION" button. The "Application overview" section on the right displays the following details:

- Application number:** 4241037-01
- Degree:** Diploma Post Graduate Study
- Study programme:** FILM + MEDIA
- Academic term (application period):** Winter semester 2024/25 (05.12.2023, 00:05:00 - 13.12.2023, 23:55:00)
- Status:** In progress
- Active:** X
- Created at:**

10. In the external storage location, you can upload your work sample(s) via the "Neu" button and then "Datei hochladen".



11. Once all relevant entries have been made, the application can be submitted via the green "Submit application" button on the right. Confirm that you wish to submit your application via the pop-up field.

**Please note:** Once you have submitted your application you can no longer make any changes to it.

The screenshot displays the application portal for FILM AKADEMIE BADEN - WÜRTTEMBERG. The interface is divided into several sections:

- Header:** The logo and name "FILM AKADEMIE BADEN - WÜRTTEMBERG" are at the top left. On the top right, there are icons for email, messages, user profile, information, and power.
- Left Sidebar:** A vertical menu lists application sections: Summary, Personal data, Addresses, School education, University entrance qualificat..., Preliminary studies, Practical experience, Additional application data, Application documents, Application survey, and Statutory declarations. The "Applications : FILM + MEDIA: Diploma Post Graduate Study" label is also visible.
- Summary Panel:** The main content area is titled "Summary" and contains the following text:
  - "Your Application ist saved, but not yet submitted. Please complete your personal data and your curriculum vitae by opening the individual tabs on the left side. Please pay particular attention to the dark grey marked fields in each tab and confirm your entries with the check mark in the upper left."
  - "All tabs in which important entries are missing are marked with a warning triangle in this overview. Click on 'Show missing input' to find out more."
  - "Once your details have been completed, a button will appear on the right-hand side to enable you to submit your application."
- Checklist:** A list of application sections is shown, each with a green checkmark in a red box, indicating completion:
  - Personal data
  - Addresses of special importance
  - School education
  - University entrance qualification
  - Preliminary studies
  - Practical experience
  - Additional application data
  - Application documents
  - Application survey
  - Statutory declarations
- Submission Buttons:** On the right side, there are two buttons:
  - A green button labeled "SUBMIT APPLICATION" with a right-pointing arrow, highlighted with a red box.
  - A red button labeled "WITHDRAW NOT SUBMITTED APPLICATION" with a left-pointing arrow.
- Application Overview:** A section titled "Application overview" provides details about the application:
  - Application number:** 4241037-01
  - Degree:** Diploma Post Graduate Study
  - Study programme:** FILM + MEDIA
  - Academic term (application period):** Winter semester 2024/25 (05.12.2023, 00:05:00 - 13.12.2023, 23:55:00)
  - Status:** In progress
  - Active:** (indicated by a red checkmark)
- Assistance:** A light blue box at the top right asks "Do you require assistance?" with a question mark icon.

12. Your application has been successfully submitted. The status of your application has changed to "Formal check", i.e. your application will now be checked by the Examination Office for the formal admission requirements.

The screenshot displays the user interface of the FILMAKADEMIE BADEN-WÜRTTEMBERG application management system. At the top, the logo and name of the institution are visible. Below the header, there is a section titled "Applications" with a "CREATE" button and a search icon. The main content area features a table with the following columns: Major, Degree, Application number, and Status. Each column has a search input field. A single application entry is shown in a grey row, with the status "Formal check" highlighted by a red box. The interface also includes a sidebar with navigation icons and a bottom navigation bar with a tab indicator showing "1".

Major	Degree	Application number	Status
Search...	Search...	Search...	Search...
FILM + MEDIA	Diploma Post Graduate Study	4241037-01	Formal check