1. Please register using the "Register" button in the right-hand column.

2. You will receive an activation code via the e-mail address you provided, which you should enter in the "Verification code" field for verification purposes. Please enter this code in the field provided within 5 minutes.

Once you have successfully registered, you can log in with your login details in the centre column of the start page.

3. After logging in, you will be taken to the homepage of the applicant portal. To create an application, either click on the "Applications" menu item on the left or on the "Create and manage your applications" field below the welcome text.

4. On this page you will find a list of all the applications you have created.

Important information: You can interrupt your application at any time and continue at a later date as long as you have not yet submitted it. The status (right-hand column) shows you which process your application is currently in.

To create an application, please click on the "Create" button.

5. A new pop-up window will now open. There you can select the study programme you would like to apply for. Select the relevant study programme by clicking on it. Continue with your application by clicking on the "Continue" button.
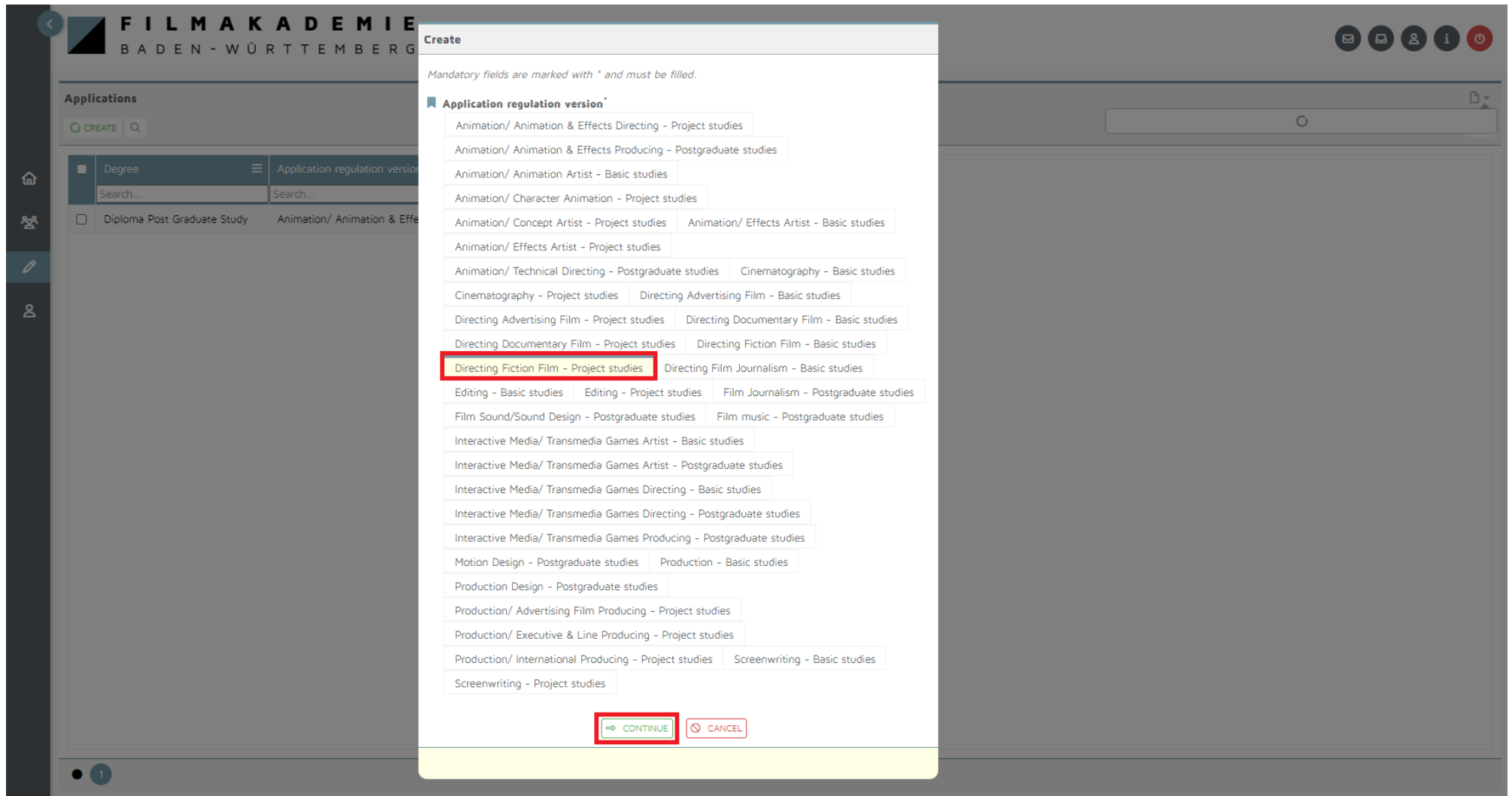
6. Please confirm the creation of the application by clicking "Continue".

Create

Mandatory fields are marked with * and must be filled.

🔖 **Application record***
Dan Smith (1037)

🔖 **Desired place of study***
Filmakademie Baden-Württemberg

🔖 **Application period***
05.12.2023, 00:05:00 - 13.12.2023, 23:55:00

⬅ BACK   ➡ CONTINUE   🚫 CANCEL

Applications

○ CREATE 🔍

☐	Major	≡	Status	≡
	Search...		Search...	

● ⓪
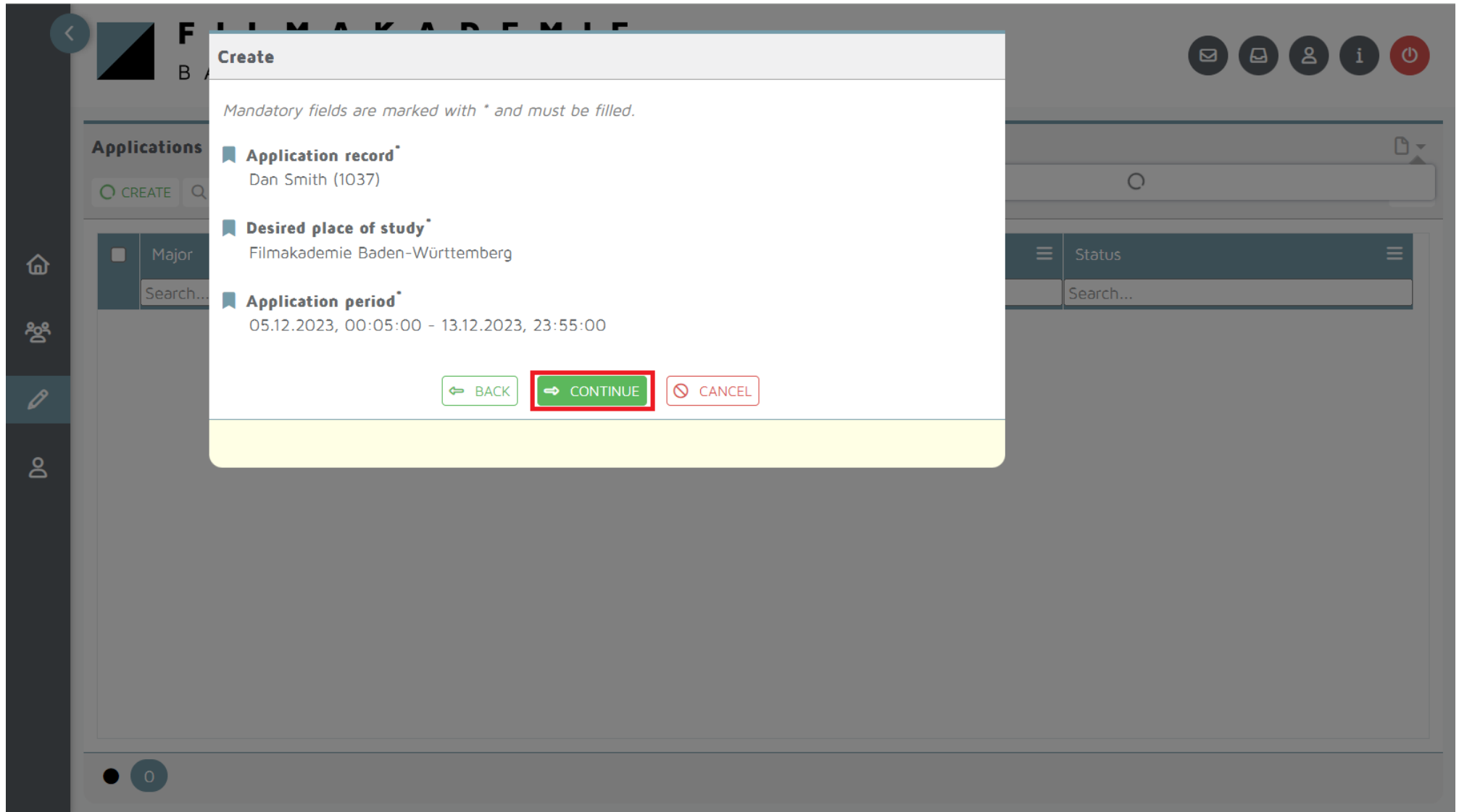
7. Your application has now been created and you will be forwarded directly to the application form.

You must now enter your personal information in the application. In the overview, you can see in which categories mandatory information still needs to be entered (warning signs). Use the menu next to the overview to navigate to the individual categories.

8. To enter information and upload documents, please click on "Edit".

Please always note the blue help texts with important information about the application!

FILMAKADEMIE
BADEN-WÜRTTEMBERG

Summary
Personal data
Addresses
School education
University entrance qualificat...
Preliminary studies
Practical experience
Additional application data
Application documents
Application survey
Statutory declarations

Application documents

✎ EDIT

1 film or film excerpts of approx. 5-7 minutes in length. Data volume max. 4 GB, formats MP4 – max. ProRes HD. Please state the proportion of your personal work in the credits of your film.

🔖 **Curriculum vitae**

Please name your file clearly in the following name format before uploading: "CV _Surname_Forename".

🔖 **Motivation letter**

Please name your file clearly in the following name format before uploading: "Motivation letter _Surname_Forename".

Work sample

Hint for screenplay applicants: Screenplay applicants please upload your literary curriculum vitae as part of the work sample!

Note for applicants for lateral entry Production/International Producing: Please upload your 3-minute video pitch here.

Link zum externen Speicherort / Link to external storage
The following password is required for the link: **w6iKEOYJ3c1O**

Personal contribution to the work sample

All input provided during data editing is saved permanently with the ✓ icon in the form's upper left corner. Not yet submitted applications can be edited at any time.

💡 Do you require assistance?

← WITHDRAW NOT SUBMITTED APPLICATION

Application overview

Application number
4241037-01

Degree
🎓 Diploma Post Graduate Study

Study programme
FILM + MEDIA

Academic term (application period)
Winter semester 2024/25 (05.12.2023, 00:05:00 – 13.12.2023, 23:55:00)

Status
In progress

Active
✕

Created at

9. In edit mode, all fields can be filled in and documents can be uploaded in the designated attachment.

Please note: Your work sample is not uploaded via the applicant system, but via an external storage location. Please click on the embedded link and enter the password generated for you in order to upload your work sample.

As soon as you have finished filling in and uploading the documents in the respective category, please click on Save.

10. In the external storage location, you can upload your work sample(s) via the "Neu" button and then "Datei hochladen".
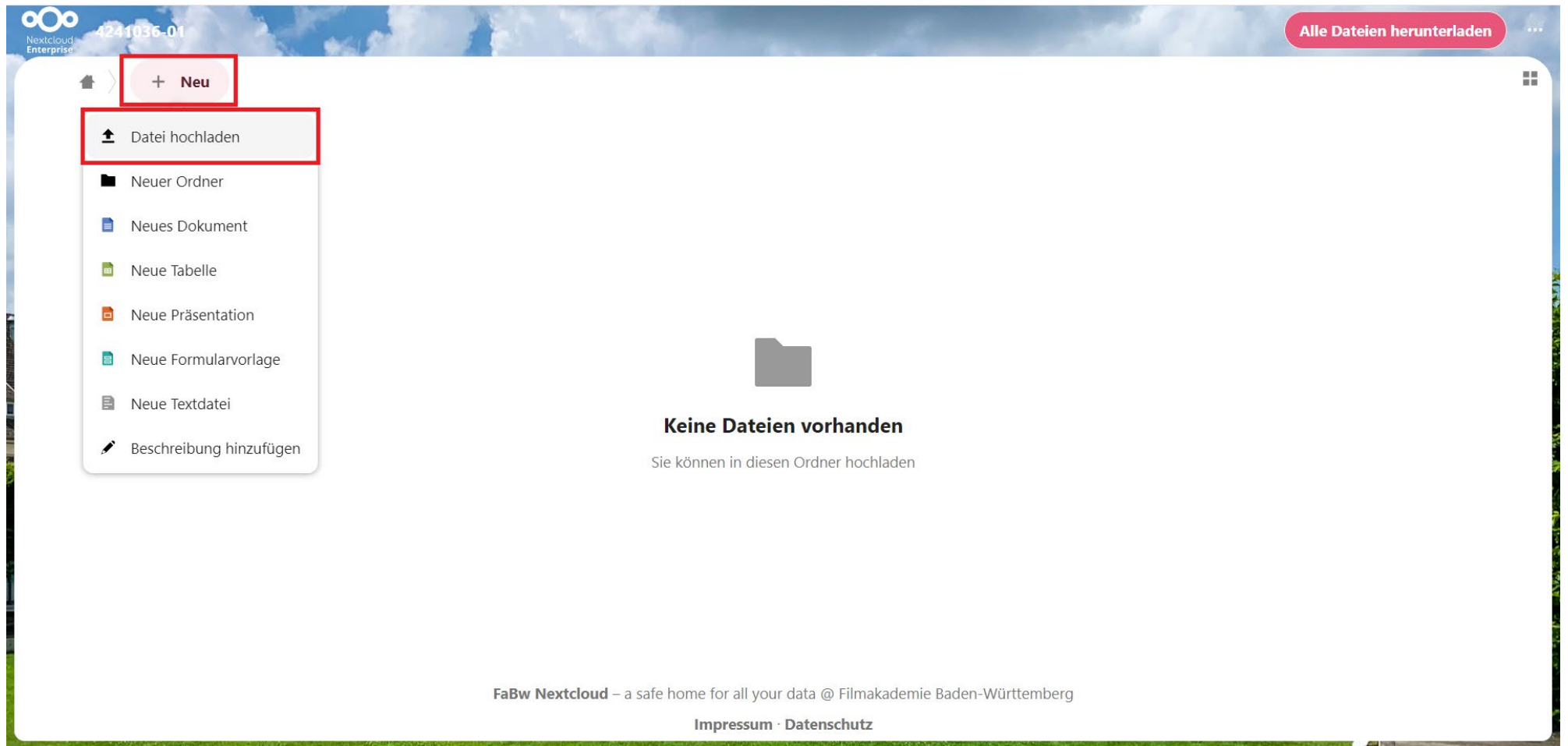
11. Once all relevant entries have been made, the application can be submitted via the green "Submit application" button on the right. Confirm that you wish to submit your application via the pop-up field.

Please note: Once you have submitted your application you can no longer make any changes to it.

12. Your application has been successfully submitted. The status of your application has changed to "Formal check", i.e. your application will now be checked by the Examination Office for the formal admission requirements.